



BUBBENHALL PARISH COUNCIL

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CV8 3JE

BUBBENHALL PARISH COUNCIL

Minutes of the Bubbenhall Parish Council Meeting, Tuesday 28th July 2015 in the Village Hall

Draft minutes- to be approved at 8th September 2015 meeting

Present: Cllr Steve Haynes (Chair) Cllr Nick Harrington
Cllr Sam Baker
Cllr Jan Lucas
Cllr Wendy Harrison Jane Fleming (Clerk)
Members of Public 1

1. **Apologies for absence** Apologies were received from Cllr Pam Redford (WDC), Cllr Wallace Redford (WCC) Cllr Bob Powell and Cllr Joanne Shattock.
2. **Declarations of interest and dispensations** There were no declarations of interest.
3. **Minutes of previous meeting on 23rd June 2015** were agreed and signed by the Chair.
4. **Matters arising:**
 - i. Trenches around Bubbenhall Bridge – see Highways
 - ii. Mini report – See Highways
 - iii. Overgrown hedges on Pagets Lane - see Liaison committee
5. **Highways:**
 - i. **Cllr Powell to present mini report at next meeting 8 September 2015. Cllr Harrington (WDC) has requested that he be included in the circulation of the report**
 - ii. A note regarding the situation on Stoneleigh Road and Bubbenhall Road was submitted to the Parish Council by a resident. This note can be found on the Parish Council website.
<http://www.bubbenhall.info/>
Parish Council Documents – July 2015 July 2015. Agenda item 5 Stoneleigh Road and Bubbenhall Road Rep
Clerk to circulate notes contributed by resident regarding Stoneleigh Road & Bubbenhall Road
6. **Local Plan**
 - i. Councillors discussed the situation regarding the shortfall of houses in Coventry and the potential overspill into Warwickshire. It is possible that the plan will not be called in. However, there will be a need to find a solution. Cllrs need to monitor progress.

7. Neighbourhood Plan

- i. Housing Needs Survey
Cllrs discussed the potential requirement for a Housing Needs Survey. Some elements to be considered if a survey is to be undertaken are:
 - Costs of conducting a survey
 - The need for the survey questions to be focused on housing needs and not resident lifestyle.
 - Whether a survey carried out by a parish council could be anonymous

8. Business from members of the public

None to Report

9. Finance

- i. The Clerk presented the financial report (payments and summary schedule attached). Cllrs Harrison and Baker signed the cheque.
- ii. Gateway budget
The final payment has now been made for the web site hosting of our "Against the Gateway" website leaving credit balance on the account of £5.72. There is a further £200 allocated in the 2015/16 budget.
**Clerk to advise Alan Roe that the £5.72 can be placed in the Myton Hospice charity box
Clerk to prepare a report on budget/spend as @ 8th September in order to review any reallocation of budget headings**

10. Planning

- i. W/15/0940 Leeming House, 2 Waverley Edge, Leamington Road, Bubbenhall, Coventry, CV8 3LW – Application
No objections raised.
Clerk to advise WDC Planning.
- ii. Ref is W/15/1122 Siskin Drive West
Cllrs discussed the Planning Application for the airport building in Baginton. There was a discussion about whether comments should be submitted from Bubbenhall. However, it was agreed that as it was a local planning application it was not appropriate to comment at this stage.

11. Youth Space & recreation ground

- i. Playing field inspection
The RoSPA inspection of the Village Playing Field will be taking place as requested during Sep 2015.
Cllr Baker to check playing fields prior to site visit.
The returning moles were discussed. It was agreed that it might be financially beneficial to have an annual contract.
Cllr Baker to contact Mole Catcher to review the possibility of having an annual retainer.
Cllr Baker to assess situation regarding the wooden posts and the tension wire in the Youth Space
Cllr Baker to order mats and signs (do not wear jewellery etc).
Cllr Harrington to obtain dog litter signs
It was agreed that Cllr Baker would arrange for the strimmer to clear the BMX track.
It was agreed that the paintwork in play area should be rubbed down and repainted. It is anticipated that it will take about two hours to complete.

12. Reports from meetings attended

- i. CACC
A report has been received from Mr Astle who represents the interest of Bubbenhall at the Committee. In his report Mr Astle points out the current committee is to be disbanded. It is important that the parish council makes a strong appeal for representation on the new consultative committee. Following an email to WDC concerning the vacancy for a WDC representative on the Coventry Airport Consultative Committee WDC have responded to say it has taken longer than usual to make the outside appointments from Warwick

District Council due to a number of reasons. The appointments have been discussed at Group meetings and therefore the Councillors to be appointed are aware. WDC have confirmed that it will not be Councillor Harrington. The Coventry Airport consultative Committee will be notified in the next two weeks of this Council's appointment. There is a legal requirement to consult with local communities.

- ii. Liaison Committee
The liaison Committee minutes can be found on the Parish Council website.
<http://www.bubbenhall.info/>
Parish Council Documents – July 2015. Liaison Committee Minutes July 2015
The overgrown hedging in Pagets Lane was discussed and John Green, Smiths Concrete confirmed that they regularly trim their hedges during the summer months. However, major cuts cannot be made until 1 September due to nesting birds, unless the safety of the public is an issue.
Cllr Haynes agreed to check the ownership of the fields close to A445.
Cllr Harrington reported that he has been contacted by a resident concerning uncovered lorries entering and leaving the FCC site. Cllr Haynes asked if it was possible for the resident to provide an anonymous witness statement.
Cllr Harrington to follow up.
- iii. Rural East Community forum
Cllr Haynes reported that police speeding checks on Spring Hill have been undertaken. The Police have written to drivers who were found to be speeding.
The Parish Council is still waiting for information regarding the Community Speed checks.

13. Parish matters (AOB)

- i. Visit from the leader of WDC
Clerk to arrange
- ii. Village Hall Notice board
Quotes are being obtained and Cllr Haynes will report at the next meeting
- iii. Repairs at Spring Hill
Traffic cones are in place at repair site. These will be monitored to see when the work has been completed.
Clerk to review before next meeting
- iv. Village Hall/Recreation Ground events
Cllr Lucas to present list of requirements to Village Hall Committee contact.

14. Correspondence not dealt with in other items

| <u>Date</u> | <u>Name</u> | <u>Correspondence</u> |
|-------------|------------------------|---|
| 18/07/2015 | Warwick Rural East SNT | Warwick Rural East 'W.R.E.N.' Newsletter - July 2015 Edition + Other Relevant Information |
| 24/06/2015 | WDC planning Committee | Summary of Decisions - Planning Committee 23 June 2015 |

Date of next meeting 8th September 2015